

Catherine M. Bulgrin  
Annual Review  
Additional Board Member Comments  
Evaluation Year - 1996

Spends too much time outside of the district.  
Spends too much time and money on revamping treasurer's office.  
Financial reporting two months behind.  
Late payments of vendors and contractors.

As previously addressed, inappropriate comments have been noted by board members at executive sessions and committee meetings. Purchase order problems/back logs have been brought to my attention by individuals awaiting supply purchases, etc. Issues have been brought up concerning the untimely payments of bills and the loss of credit from vendors due to late payments.

I have found Cathy to be a loyal, honest, and dedicated treasurer for our school system. She has shown wilful purpose for her position. Cathy has a genuine quality to be responsive to board members, administrators, and staff which is a trait of a competent controller/treasurer. The reports given to us clearly indicate her talent for detail, almost without exception. The task of converting our current system has taken a great deal of effort and time. Once in place, I expect the quality of reports will provide supporting data to help the board to make sound decisions. I attended the audit review and our report met all state standards. The state official presiding commended our treasurer for her sterling performance. Cathy has reorganized the central office to assure privacy and it has improved the working conditions for her staff. Cathy has a broad knowledge of our school system and a record of achievement. She is particularly good at getting along with others both above and below her in the chain of command. It's enough to add that I wish I had a place for her in our agency.

I have concerns about the numerous complaints I have received from both the teacher and the administrative levels of the district about the treasurer during 1996. I am concerned about the manner in which the Gides lawsuit settlement was handled, in that I felt that all of the board should have been involved in the decision making process. I am concerned about inappropriate comments offered by the treasurer during executive session. I am concerned that the superintendent of schools stated to me that he had very little communication from the treasurer. I am concerned that our books have been in arrears the entire evaluation year. I am concerned that directives from the board to be available to the public at 8:00 AM, and to take a people skills class were not adhered to. I am concerned about the efficiency of our purchase order procedures. I am concerned that the treasurer did not know in November 1996 what state the permanent improvement funds were in for calendar year 1996. I am concerned that the treasurer did not know in June 1996 whether the district would have a carryover balance at the end of the fiscal year. I am concerned about vendor complaints of phone calls not being returned. I am concerned about vendor complaints

about late payments. I am concerned that financial recommendations from the treasurer seem to be application specific. I am concerned that this board has not been kept abreast of the financial condition of this district in a timely manner.

Doesn't always have all the information we need ready for us. I understand not everything is done in a timely manner. We have had little guidance here. We have often asked for info to help us do this. (page 3, section 2, item b)