



# OZARK R-VI SCHOOL DISTRICT

MSIP -- Accredited with Distinction



## District Administration

Dr. Gordon Pace, Superintendent  
Dr. Kevin Patterson, Assistant Superintendent

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## Board of Education

Chuck Fugate, President  
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Kimberly Maddox  
Brent Harks  
Laura Johnson  
Aaron Johns

November 22, 2010

Ronnie L. White  
702 Ina's Trail  
Ozark, MO 65721

Mr. White:

This letter will respond to your letter dated November 17, 2010, which was addressed to Dr. Gordon Pace, Superintendent, the District's Custodian of Records and received on November 19, 2010. Your letter requests certain public records pursuant to the Missouri Sunshine Law.

In order to be subject to disclosure under the Missouri Sunshine Law, documents must constitute "public records" of the "public governmental body." In the case of the School District, the "public governmental body" is the Board of Education. A "public governmental body" may also include a committee appointed by or at the direction of the Board of Education and which is authorized to report to the Board. Section 610.010(4)(e) RSMo. The term "public records" is defined in Section 610.010(6) RSMo. as follows:

(6) "Public record", *any record, whether written or electronically stored, retained by or of any public governmental body including any report, survey, memorandum, or other document or study prepared and presented to the public governmental body by a consultant or other professional service paid for in whole or in part by public funds; provided, however, that personally identifiable student records maintained by public educational institutions shall be open for inspection by the parents, guardian or other custodian of students under the age of eighteen years and by the parents, guardian or other custodian and the student if the student is over the age of eighteen years. The term "public record" shall not include any internal memorandum or letter received or prepared by or on behalf of a member of a public governmental body consisting of advice, opinions and recommendations in connection with the deliberative decision-making process of said body, unless such records are retained by the public governmental body or presented at a public meeting.*  
[emphasis added]

You have requested the following documents:

1. A copy of the International Baccalaureate Feasibility Study conducted by Ozark RVI School District or Ozark High School in accordance with IBO application process.
2. Copies of meeting minutes from any/all 2010 IB Teacher Committee meetings.

3. Copies of purchase orders for IB conference/workshop travel expenses.
4. Copies of purchase orders for IB conference/workshop training fees paid to IBO.

With regard to Request 1 and 2, there is no such formal committee appointed by or at the direction of the Board and authorized to report to the Board. Accordingly, there are no "public records" of a "public governmental body" responsive to these requests. Information regarding the IB Program, including the Feasibility Study, was not gathered through the use of a formally appointed committee.

With regard to Requests 3 and 4, the School District searched the financial records for the requested purchase orders as follows:

3. Copies of purchase orders for IB conference/workshop travel expenses.

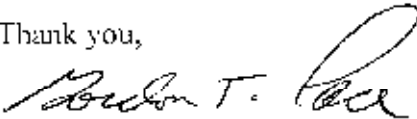
**No Purchase Orders matching this request. \$0.00**

4. Copies of purchase orders for IB conference/workshop training fees paid to IBO.

**No Purchase Orders matching this request. \$0.00**

Please be advised that we may have to start requiring a fee for your requests as this research and copying is incurring staff time and resources. Your current request did not result in any copies, and the search for financial records was also a minimal time for the business staff, but that may not be the case for future requests. We have done our part per Missouri Statute to be cooperative and meet the requests sent to us without charges to the requestor up to this point. I just wanted to be sure you understood that all of these requests take time and resources to accomplish.

Thank you,



Gordon T. Pace, Ed.D.  
Superintendent